

**Washington Township
Board Meeting
Tuesday, January 24, 2017**

Call to Order – Gill called the meeting to order at 7:57 A.M.

Township Advisory Board met on January 24, 2017 at the Washington Township Office Meeting Room. Members present were David Gill, Gary Southerland and Carl Steel on conference call. Also present were Trustee Danielle Carey Tolan and Township Attorney Matt Skelton.

Additions to Agenda – None

Approval of Minutes – Southerland motion to approve October 25, 2016 minutes, seconded by Gill.

Election of Officers - Gill motion to continue serving as President, seconded by Southerland.

2016 Annual Report – Trustee Tolan presented an overview of the 2016 Township annual report. Southerland motion to approve **Annual Financial Report**, seconded by Gill. – Attachment (A)

MacGregor Park Expansion & Enhancement Resolution 2017-01 – Trustee Tolan presented a Resolution regarding expansion and enhancement of MacGregor Park. This resolution is in line with the Township Strategic Plan. Southerland motioned to adopt Resolution 2017-01, Gill seconded. Attachment (B)

Township Assistance Standards & Guidelines Resolution 2017-02 – Continued to next Township Board meeting.

Township Assistance 2016 Annual Report – Included in the Annual Financial Report. The township has seen an increase in telephone calls requesting assistance. The part-time clerical position will assist with intake calls and scheduling appointments.

Parks 2016 Annual Report – We have seen a steady increase in participants for many of the programs. New partnership with Westfield Washington Public Library has been a huge success for the community. We are currently working on the OWWN Summer 2017 Guide. Attachment (C)

Township Trustee Report, Danielle Carey Tolan – Distributed 4th Quarter Happenings with events, highlights and projects within the Township and Community. Nathan Day resigned from **Advisory Plan Commission**, Trustee Tolan appointed Ginny Kellher to fill this seat. Trustee Tolan stated to the board that she currently is in discussion with software engineers to create a new software system for Township Assistance.

Old Business – None

Motion to Adjourn at 9:15 a.m. Southerland to motion, second by Steele

President